

## Form 1A

(see rule 3)

### COMMON APPLICATION FORM FOR OBTAINING VARIOUS SERVICES FROM TALUK / VILLAGE OFFICE

Nature of Certificate applied for .....

Purpose :  State  Outside State  Defence Purpose To be produced before .....

Language in which the Certificate is required :  English  Malayalam

#### Part I (General Details)

1. Name of person for whom certificate is applied for .....

2. Gender (M/F)

3a. Age : ..... 3b. Date of Birth

Details	4. Present Address	5. Permanent Address
House No:		
House Name		
Street / Place		
Post Office		
PIN code		
Village		
Taluk		
District		
Name of Local Body		
Type of Local Body <input type="checkbox"/> Grama Panchayat <input type="checkbox"/> Municipality <input type="checkbox"/> Corporation		

6. Name of Father: ..... 6a. Religion of Father:..... 6b. Caste of Father.....

7. Name of Mother: ..... 7a. Religion of Mother:..... 7b. Caste of Mother.....

8. Marital Status :  Married  Unmarried  Widow  Widower  Divorced

9. Name of Spouse : .....

10. Name of Guardian

.....

11. No. of years residing at the present address: .....

12. Phone (Res.): Code :..... Number :..... 13. Mobile: .....

14. Email: .....

15. Ration Card No: ..... 16. Driving License No: .....

17. Election ID Card No ..... 18. Passport No: .....

19. Unique Identity No (UID), if any: .....

**Part II A (To be filled for Caste/Community/ Conversion/Inter-Caste Marriage Certificate)**

(Items 20d to 20i to be filled if caste / religion has been converted)

20a. Religion: ..... 20b. Caste: .....20c. Category: Gen/SC/ST/OBC .....

20d. Religion before conversion : .....20e. Caste before conversion:.....

20f. Name before conversion: ..... 20g. Certificate No (issued by the religious authority): .....

20h. Dated..... 20i. Religious Authority: .....

**Part II B (To be filled for Income Certificate)**

21. Income Details

	Income from Land	Salary/Pension	Income from Business	Income from Labour	Income of NRI Member	Rental Income	Any other Income	Total
Self								
Spouse								
Father								
Mother								
Unmarried Family Members								
<b>Total</b>								

Grand Total in words :

**Part II C (To be filled for Solvency / Land Valuation / Possession/ Non attachment / Location /Income certificates)**

22. Property Details

District	Taluk	Village	Old Survey/sub Div. No	Re-Survey Block	Re-Survey /Sub Div No	Thandapper No.	Land Type (Wet/Dr y)	Extent (in Ha)	*Market Value of property	* Liability Amount

\* To be filled for Solvency & Land Valuation certificates only

**Part II D (To be filled for Caste/Identification/Nativity /Residential/Domicile Certificates)**

Enter Place of Birth details as follows :

State	District	Taluk	Village

23.Applicant				
24.Father				
25.Mother				

**Part II E (To be filled for Identification & One and the same Certificate)**

26. Alias name(s): .....

27. Identification Marks: (i) .....

(ii) .....

**Part II F (To be filled for inter-caste marriage certificate)**

28a. Date of Marriage: ..... 28b. Spouse's Religion: .....

28c. Spouse's caste .....

**Part II G (To be filled for legal heir/widow(er)/ not remarried certificates)**

29. Name and address of deceased /deserted/divorced : .....

30. Date of demise.....31. Employed as : .....

32. Death Certificate No..... 33. Place of Death: .....

(Death certificate may be attached) 34. No.of years since deserted/divorced/dead .....

35. Details of legal Heirship Claimants

Sl	Name of person	Gender	Relationship	Age	Occupation	Address

**Part II H (To be filled for dependency / relationship / family membership certificates)**

36. Name and address of person with whom related/dependent: .....

.....

37. Details of Relatives /dependents / family members of the person mentioned above

Sl	Name of person	Gender	Relationship	Age	Occupation

38. e-District Registration Number if any : .....

39. Enclosures with the application: .....

.....

**DECLARATION**

I do hereby certify that the particulars mentioned above are complete and true to the best of my knowledge and belief. I also agree that any loss to Government due to the Incomplete or Incorrect information provided above may be recovered from my movable/ immovable assets. I also agree that the certificate so issued and any benefits accrued in lieu of that stands nullified on proved mis-representation.

Place : .....

Signature : .....

Date: .....

Name of Applicant : .....

Relationship with the person for whom certificate is applied for

: .....

(Relationship to be specified if the above declaration is signed by Parent / Guardian / Authorized Representative)

**Instructions for filling the Application**

1. Please enter the application particulars correctly and completely.
2. The personal details will be stored in the citizen database as part of the e-District project.
3. Filling up of e-District Registration Number is mandatory for all future correspondence.
4. In order to avail services quickly, please ensure that the information given is correct and complete.
5. Filling up of Part – I (General details ) is mandatory in all applications.
6. Fill up only Part – I (General details) for Life Certificate and Destitute Certificate.
7. For additional information, please refer Kerala Information Technology (Electronic Delivery of Service) Rules, 2010.

**Village officer's verification report**